



WELLCALL HOLDINGS BERHAD
[Registration No. 200501025213 (707346-W)]
(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE FOR THE 20TH ANNUAL GENERAL MEETING (“20TH AGM”)

Day and Date : **Friday, 27 February 2026**

Time : **10.00 a.m.**

Main Venue : **Meeting Room, CM V, Level 7, Courtyard by Marriott Melaka, Lorong Haji Bachee, Kampung Bukit China, 75100, Melaka, Malaysia.**

REGISTRATION ON THE DAY OF 20TH AGM

The registration counter will be opened at **8.30 a.m. on Friday, 27 February 2026** at **Meeting Room, CM V, Level 7, Courtyard by Marriott Melaka, Lorong Haji Bachee, Kampung Bukit China, 75100, Melaka, Malaysia.**

Attendees are requested to produce/show their original MyKAD or Passport (for non-Malaysian) to the registration personnel for verification purposes. Kindly ensure the original MyKAD or Passport is returned to you thereafter. Please take note that no person will be allowed to register on behalf of another person, even with the original MyKAD or Passport of that person.

PARKING

Vehicles may be parked at the designated location at your convenience. Please be advised that the parking fees are to be borne by the individual parking the vehicle.

NO DOOR GIFT OR FOOD VOUCHERS

Please be informed that no door gift or food voucher will be provided to members/proxies at the Main Venue.

MOBILE DEVICES

Please ensure that all mobile devices (i.e. phones/other sound emitting devices) are switched off or put in silent mode during the Meeting to ensure smooth and uninterrupted proceedings.

Photography and recording of the Meeting proceedings, either vocal and/or audio-visual, are strictly prohibited.

ELIGIBILITY TO ATTEND BASED ON THE RECORD OF DEPOSITORS

Only shareholder whose name appears on the Record of Depositors as at **20 February 2026** is entitled to attend, participate, speak and vote at the **20TH AGM** or appoint proxy(ies) to attend, participate, speak and vote on his/her behalf in respect of the number of shares registered in his/her name at that time.

APPOINTMENT OF PROXY(IES)

A shareholder who is unable to attend the **20TH AGM** on **27 February 2026** may appoint proxy or the Chairman of the Meeting as your proxy and indicate the voting instructions in the Form of Proxy.

If you wish to appoint proxy/proxies to participate in the **20TH AGM**, the Form of Proxy **must be completed and deposited** to the Share Registrar Office at S-4-04, No.12, The Gamuda Biz Suites, Jalan Anggerik Vanilla 31/99, Kota Kemuning, 40460 Shah Alam, Selangor Darul Ehsan not less than forty-eight (48) hours before convening the **20TH AGM**, otherwise the Proxy Form shall be treated as invalid.

APPOINTMENT OF PROXY(IES) - (CONT'D)

OR alternatively, the Form of Proxy may be submitted electronically ("E-Proxy Lodgement") via Symphony Corporate Services Sdn Bhd's Portal ("Symphony Portal") at <https://www.symphonycorporateservices.com.my> not less than forty-eight (48) hours before the time appointed for holding the 20TH AGM, i.e. **latest by Wednesday, 25 February 2026 at 10.00 a.m.**

For E-Proxy Lodgement, **the individual shareholder is required to register as a user** of the Symphony Portal ("the registration"). The procedures for the registration and the E-Proxy Lodgement are set out in **Appendix I**.

If you wish to personally attend the Meeting, please do not submit any Form of Proxy. You will not be allowed to attend and participate in the Meeting together with a proxy appointed by you.

REVOCATION OF PROXY

If you have submitted your Form of Proxy either in hard copy or by electronic means prior to the 20TH AGM, and subsequently, you have decided to appoint another person or wish to participate in the 20TH AGM yourself, please write to **SYMPHONY Portal** at symphonycorporateservices@gmail.com to revoke your earlier appointed proxy(ies) at least forty-eight (48) hours before the 20TH AGM or proceed to the Help Desk counter on the 20TH AGM day to do your proxy(ies) revocation.

VOTING PROCEDURE

Pursuant to Paragraph 8.29A of Main Market Listing Requirements of Bursa Malaysia Securities Berhad, the voting at the 20TH AGM will be conducted by poll. The Company has appointed Symphony Corporate Services Sdn. Bhd. as Poll Administrator to conduct the poll voting and Propoll Solutions Sdn. Bhd. as Independent Scrutineers to verify and validate the poll results.

PERSONAL BELONGINGS

Please take care of your personal belongings. The Company will not be held responsible for any missing of personal belongings.

ENQUIRY

If you have any enquiries prior to the 20TH AGM, please contact our Share Registrar during office hours on Monday to Friday, from 9.00 a.m. to 5.00 p.m. (except public holidays), details are stated below:

SYMPHONY CORPORATE SERVICES SDN BHD

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|--------------|---|
| Address | : S-4-04, The Gamuda Biz Suites, No.12, Jalan Anggerik Vanilla 31/99, Kota Kemuning, 40460 Shah Alam, Selangor Darul Ehsan. |
| General Line | : 016-439 7718 |
| Fax Number | : 03- 5131 9134 |
| Email | : symphonycorporateservices@gmail.com |
| Website | : https://symphonycorporateservices.com.my |

PERSONAL DATA PRIVACY:

By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, speak and vote at the 20th AGM and/or any adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents) for the purpose of the processing and administration by the Company (or its agents) of proxies and representatives appointed for the 20th AGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the 20th AGM (including any adjournment thereof), and in order for the Company (or its agents) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "Purposes"), (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.

**ADMINISTRATIVE GUIDE FOR 20TH ANNUAL GENERAL MEETING
("20TH AGM" OR "THE MEETING")**

Appendix I

E-Proxy Lodgement

Steps (applicable for individual shareholders ONLY)

1. Registration as a User of the Symphony Portal

- Access the Symphony Portal at <https://www.symphonycorporateservices.com.my>
- Click <Login/Register> followed by <Register New User> to register as a new user.
- Please complete your registration by filling up the information required and upload a clear copy of your MyKad (both front and back) or passport.
- You are required to read and agree to the terms and conditions before clicking on <Submit> on the registration page.
- Please enter a valid email address in order for you to receive a verification email from Symphony Portal.
- An email notification will be sent to you once your registration is verified and approved by Symphony Portal.
- If you are an existing registered user of the Symphony Portal, you do not need to register again.

2. E-Proxy Lodgement via Symphony Portal

- An individual shareholder who has registered with Symphony Portal will be able to lodge the E-Proxy Form by logging onto the Symphony Portal.
- Login to the Symphony Portal at <https://www.symphonycorporateservices.com.my> with your User ID and password.
- Click <E-Proxy Lodgement>, search for the "**Wellcall Holdings Berhad 20th AGM**" and click <Choose>.
- Fill up the required information in the E-Proxy Form and indicate your voting by selecting <For> or <Against>. If no specific direction is given, the proxy will vote or abstain from voting at his/her discretion.
- Kindly review and check your completed E-Proxy Form and agree to the terms and conditions before clicking on <Submit> for submission of the E-Proxy Form.